

Conclave 2004

April 30th - May 2nd

Planning and Promotions Guide



Section W4B

Schoepe Scout Reservation

Section W4B, Conclave Plan Book, 2004

FROM THE CHIEF:

Hello everyone,

Thank you for taking the time to look through this immense resource for Conclave 2004. Inside you can find all the information on EVERYTHING at Conclave, to help plan, promote, and execute the most spectacular Conclave in Section W4B's History. The section COC and I have labored long and hard to prepare this planbook for you, and I hope you will be able to use it to help make your conclave experience more enjoyable. Whether it is to plan an intricate lodge spirit escapade or just to find your Indian Affairs class, I hope this book will help guide you on your way. Stop by Administration if you have any questions at Conclave, and/or contact me beforehand if you have any questions about the event. Good luck and HAVE FUN!

Sincerely,

Michael Gollner

Michael Gollner
Section W4B Chief



"Keeping the Traditions of the Honored"



Section W4B

2004 Council of Chief's Roster
May 2003 - May 2004



Officers And Administration

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Section W4B

**2003 Council of Chief's Roster
May 2002 - May 2003**



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Section W4B

**2003 Council of Chief's Roster
May 2002 - May 2003**



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Section W4B, Conclave Plan Book, 2004

Position	CVC/Advisor	Description
Activities and Recreation CAHUILLA	Chris Larberg	Most any event not covered in Competitions, Indian Affairs, or Shows. Includes Scouts' Own, May include morale-boosters like 'fear factor.' Needs to provide Y/A judges.
Administration NAVAJO	Tim Staples Bill Wordword	Online-registration, at-door registration, check-in/-out. Awards Spirit, Niganet, and Lodge Excellence awards. Creates/collects/collates Conclave evaluation forms.
Auction TIWAHE	Brandon Guzik Tim Malaney	Solicits/collects donations. Runs silent/live/write-in auction. All proceeds to benefit Section.
Communications CAHUILLA	Brandon Schleeter	"Bear Facts" newsletter (four editions: Friday night, Saturday morning/night, Sunday morning). Makes the participation book (with event promo)
Competitions CAHUILLA	Chris Dietrich	Any event in which Lodges compete. May include, but not limited to: cooking, camp promo, lodge newsletter/website, lodge plan book, tipis, campsite, indoor (emergency plan) games. Also sports: tug-of-war, soccer, Frisbee, obstacle course. Needs to provide Y/A judges.
Event Promotions WIATAVA	Danny Zimmerman Matt Swan	Flyers, e-mails, web postings. Works with Communications to create the participation book
Indian Affairs/ Inductions TIWAHE	Nathan Hoffman Jeremiah Prough	Ceremony competitions, drum/dance teams, sand painting; best Brotherhood team performs ceremony for new Brotherhood members. Needs to provide Y/A judges.
Merchandise TIWAHE	Brian Hughes Pat Jordan	All things participants can buy: patches, shirts, pins, flaps, books, hats; food(candy) and drinks (soda). Must submit all designs to administration.
Facilities NAVAJO	Dave Ramos Russell Etzenhouser	Ensures that all competitions, workshops, and other activities have a place to be held in/at. Includes shows and ceremonies. Maintenance/cleanliness of restrooms/facilities before, during, and after conclave
Shows SECTION COMMITTEE	Brandin Grams Brad Russo	Friday and Saturday night presentations. May include: PowerPoint, flash, pre-recorded video, live show/competitions. Prepares facilities for Sunday show. Sunday show will include awards presentations.
Training WIATAVA	Josh Insalaco Harold Charboneau	Four Saturday time-slots. Fill as needed with training classes that will be useful/have interest. Provide Y/A professors for each session. Receives training evaluation sheets (and provides stickers for them) and stamps participation books. Also responsible for Train-the-Trainer prior to conclave.

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Section W4B, Conclave Plan Book, 2004 Conclave Schedule

Friday, April 30, 2004

12:00 PM - 5:00 PM	Early Staff Arrival and Staff Registration Site Preparation and Committee Meetings	Schoepe S.R. Schoepe S.R.
5:00 PM - 8:30 PM	Conclave Registration and Pre-Order Pick-up Conclave Trading Post Opens Personal Setup Time Indian Affairs Competition Setup Lodge Sports Competitions Sign-Ups OA Induction Ceremony Sign-Ups	Beckman Hall Trading Post Schoepe S.R. Indian Village Beckman Hall Beckman Hall
8:30 PM - 9:00 PM	Pre-Show	Stables
9:00 PM - 10:30 PM	Opening Show	Stables
10:30 PM - 11:30 PM	Cracker Barrel - Viva Las Vegas! Council of Chiefs and Staff Gathering Training Committee Meeting (MU Professors)	Beckman Hall Beckman Hall Beckman Hall
12:00 AM	Lights Out - Quiet Time	Campsites

Saturday, May 1 2004

7:00 AM	Wake Up Registration Re-Opens Training Set-up MU Staff Check-In	Campsites Beckman Hall Various Locations Beckman Hall
7:30 AM - 7:45 AM	Morning Assembly - Flag Ceremony	Beckman Hall
7:45 AM - 8:15 AM	BREAKFAST - Tiwahe, Cahuilla, Staff	Beckman Hall
8:15 AM - 8:45 AM	BREAKFAST - Wiatava, Navajo	Beckman Hall
9:00 AM - 1:00 PM	<u>Machquigen University: (Hourly Sessions)</u> • Session 1 • Session 2 • Session 3 • Session 4	Various Locations Various Locations Various Locations Various Locations
1:00 - 2:00	LUNCH	Beckman Hall
1:00 PM	Very Important Arrowman (VIA) Luncheon Sport Competitions and Recreations Set-Up Fear Factor Competition (2 per lodge)	LeBare Park Various Locations Beckman Hall
1:30 PM	Indian Regalia Judging Indian Affairs Open Pow Wow Camp Promotion Midway	Grace Scout Skills Old Grace Flags Wiatava Lodge

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Section W4B, Conclave Plan Book, 2004 Conclave Schedule

Saturday, May 1, 2004 (Continued)

1:30 PM - 5:00 PM	OA Ceremony Evaluations Trading Post Opens Arrowmen Decathlon Competition	Grace Archery Trading Post Beckman Hall
1:30 PM - 4:30 PM	Open Shotgun Shooting Individual Archery Competition Blind Man's Maze Competition Open C.O.P.E. Indian Sand Painting	Shotgun Range Archery Range Low C.O.P.E. C.O.P.E. Anza
1:30 PM - 2:30 PM	Ultimate Frisbee Competition Camp Promotion Judging	Main Field (West) Wiatava Lodge
2:30 PM - 3:00 PM	Tug of War Competition	Main Field (West)
3:00 PM - 4:00 PM	Adventure Race Lodge Soccer Competition	Wiatava Lodge Main Field (West)
4:30 PM - 5:00 PM	Lodge Meetings	Lodge Campsites
4:30 PM - 6:30 PM	Lodge Excellence Award Presentations	Wiatava Lodge
5:00 PM	Flag Lowering Ice Tea Chug	Beckman Hall Beckman Hall
5:15 PM - 5:45 PM	DINNER - Wiatava, Navajo, Staff	Beckman Hall
5:45 PM - 6:30 PM	DINNER - Cahuilla, Tiwahe	Beckman Hall
6:30 PM - 7:30 PM	Native American Pow Wow Show	Main Field
8:00 PM	Doors Open / Pre-Show	Stables
8:30 PM	Theme Show	Stables
9:30 PM	PATCH AUCTION & ICE CREAM! Brotherhood Ceremony	Beckman Hall Ceremony Site
10:30 PM	Council of Chiefs Meeting	Beckman Hall
11:00 PM	Lights Out - Quiet Time	Campsites

Sunday, May 2, 2004

7:00 AM - 7:30 AM	Wake Up	Campsites
7:30 AM - 8:00 AM	Interfaith Service & Gathering	Beckman Hall
8:00 AM - 9:00 AM	BREAKFAST - All	Beckman Hall
9:00 AM - 10:00 AM	Service Project	Beckman Hall

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Section W4B, Conclave Plan Book, 2004 Conclave Schedule

Sunday, May 2, 2004 (Continued)

10:00 AM - 10:45 AM	Section Officer Elections Adviser Coffee	Beckman Hall LeBare Park
11:00 AM - 11:30 AM	Closing Ceremony	Beckman Hall
11:30 AM - 12:00 AM	Personal Cleanup / Lodge Responsibilities Trading Post Opens	Campsites Trading Post
12:00 PM - 12:30 AM	Campsite Inspections Check Out	Campsites Beckman Hall
12:30 PM - 1:00 PM	Section Meeting	Beckman Hall
1:30 PM	Final Departure	



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Section W4B, Conclave Plan Book, 2004

Conclave Code of Conduct

The general welfare of any group depends upon the conduct of each individual member of that group. As an Arrowman, I understand this and on my honor, I pledge the following:

1. I will observe the Scout Oath, the Scout Law, and the OA Obligation as the Law of the Section W-4B Conclave.
2. I will wear a complete Scout or Explorer uniform at all times when appropriate, I will wear an OA sash only with my uniform or when in Native American attire.
3. I will attend all general sessions and assemblies called by the Section or Lodge.
4. I understand that certain items may not be purchased, possessed, or used at the Conclave or on site. These include alcoholic beverages, illegal narcotics, firearms, explosives, ammunition, or knives with a blade of over three and three-quarter inches. I will refrain from gambling and use of any foul language during the Conclave.
5. I will refrain from smoking if I am under 18 years of age and if over 18, will smoke only in designated areas.
6. I will not leave the Conclave site or enter a restricted area without the permission of my Lodge Advisor or the Section Advisor.
7. I will confine all trading/swapping to appropriate locations during free periods. I will also refrain from selling anything at the Conclave without permission from the Section.
8. I will observe a quiet period from taps to reveille.
9. I understand that speed limits and traffic rules are strictly enforced for everyone's safety. I will park only in designated areas and will refrain from using a vehicle during the Conclave unless issued a driving/parking pass.
10. I will refrain from using any open flames anywhere on or near the site without the permission of the camp ranger.
11. I will at all times be a considerate guest of our host, Orange County Council, Schoepe Scout Reservation.

I have read the above 2004 W4B Conclave Code of Conduct and on my honor as a Scout/Scouter, will abide by the Code.

Signature

"Keeping the Traditions of the Honored"

II. Facilities and Administration

Section W4B, Conclave Plan Book, 2004

I. Facilities

Parking

We will be using two main parking lots at Schoepe Scout Reservation. The first will be at the Grace Gate entrance, behind Beckman Hall. The second will be the parking lot at the end of the main road into the valley, at the main entrance. We will try to fill up the parking lot behind Beckman hall first and then proceed to fill the main parking lot at the entrance. Should we need more parking, although not likely, we will park cars with the direction of the Ranger and Camp master Staff. The parking lot on the side of Beckman Hall will be used for Staff, disabled, and other persons requiring special needs. **CARS WILL NOT BE ALLOWED TO PARK INSIDE CAMPSITES.** The small parking lots across from Grace Pool and Grace Staff City are for **LOADING/UNLOADING ONLY.** Some primary staff will be allowed to park there along with disabled persons. If you feel you need a permit to park in one of these areas, please obtain a permit from the Administration office (located in Beckman Hall) when you check in. Campsite access will be granted for vehicles needing to load/unload, but **ALL VEHICLES MUST PARK PROPERLY BY 10PM, FRIDAY NIGHT!** For information on RV parking, please contact Deanna Westmyer (information on Front Page). Anyone without a valid permit after 10PM Friday will be asked to move their car. Remember the Speed limit in camp is **TEN MILES AN HOUR** in most places.

Meals

All meals will be prepared in Beckman Hall by the camps' food service and served inside the hall. Shifts are required for some meals. Check the conclave schedule for shift information.

Friday night we will have a full cracker barrel and Saturday we will hold an Ice-Cream social during the patch auction. Saturday lunch will also be sack lunches passed out at various locations.

Lodge Camping

Lodge's will be camping throughout a centralized area in Grace, but there is plenty of room to situate everyone.

Wiatava	Leaning Pine, Meadow View, Tremlay Oaks
Cahuilla	Hidden Creek and Manzanita Flat
Tiwahe	Cedar Glen and Bear Hollow
Navajo	Big Pine
Out of Section	Coulter Flat (Cabins will be available for some guests)

Locations

Beckman Hall	Section Headquarters – Dining Area – Training Classes
Beckman Hall	Flagpoles located in front will be used for Assemblies and Training Class
Trading Post	Trading Post
Grace Handicraft	Training Classes and Patch Trading
Wiatava Lodge	Used for Training Classes
Stables	Shows Headquarters

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Section W4B, Conclave Plan Book, 2004

Sanitation

Toilets are located inside each of the campsites, Beckman Hall, Wiatava Lodge, the Poolhouse and Staff City. Showers are located at the Poolhouse. These bathrooms correspond with Youth Protection Guidelines.

Theme

The Section Council of Chiefs, the section governing body of youth officers, representing all of the lodges in the section selected the following as the theme for the 2004 Conclave:

“Keeping the Traditions of the Honored”

Location

Navajo Lodge will be serving as the host council for the 2004 Section W-4B Conclave. They have arranged Schoepe Scout Reservation of the Orange County Council to serve as grounds for the event. A map of the camp is located within the plan book.

Participant Guide

Each Conclave participant will be supplied with a participation booklet, containing the schedule, event locations, code of conduct, dress code, meal schedule, map, etc. It is vital that all Arrowmen keep this passport in their possession at all times during their stay at Conclave. This participation booklet will also contain the requirements for the participation award, which should be completed while at camp.

Religious Services

On Sunday morning before breakfast there will be a non-Denominational (Scouts Own) service in front of Beckman Hall (Flagpoles).

First Aid

All injuries at the Conclave, no matter how minor, should be reported immediately to the EMT on duty, at the Health Lodge located in Central, across the meadow from Beckman Hall. A first Aid emergency vehicle will be standing by at the Health Lodge to take more serious cases to the hospital.

In case of an emergency contact the Business Office at Schoepe Scout Reservation at ----- and leave a message specifying whom you need to speak to, their lodge, and the number for them to call. In the event, there is an emergency at camp, the family of the injured person(s) will be notified immediately. All participants and required to have a permission slip, medical release, or trip ticket with medical information, (allergies, etc), on file with the section and their lodge.

Safety is everyone's responsibility. Please be aware of what you are doing and report any unsafe situations that are discovered to the Conclave Committee. Everyone can avoid accidents with the use of a little common sense. BSA policy will be enforced.

Special Arrangements

If your lodge will require disability access, special assistance or arrangements during the Conclave, that are not covered in the guide, please contact the host lodge chairman (CVC of Site

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Section W4B, Conclave Plan Book, 2004

Coordination) or adviser in advance of the event. Your specific needs can be address as long as the host lodge is made aware of your needs in advance.

Conclave Headquarters

Conclave Headquarters will be located in Beckman Hall. Please relay any questions or concerns to the headquarters.

Communications

The communications headquarters will be located adjacent to the Conclave headquarters inside Beckman Hall. At various times throughout the Conclave, the Bear Facts will be distributed to keep participants informed about what is going on.

Trading Post

There will be two trading posts at Conclave. The trading post will be selling refreshments and memorabilia. Pre-approved lodge items will be sold on consignment with a 15% commission fee to the Section. Contact the Section Advisor for information regarding selling those items. The Lost Valley Grace Trading Post will remain open for most of the event, but the Irvine trading post may open for a short while during the show. Hours for the trading post are as follows:

<u>Day</u>	<u>Time</u>
Friday	5:00 p.m. - 8:30 p.m.
Saturday	1:30 p.m. - 5:00 p.m.
Sunday	11:00 a.m. - Noon

Tobacco

As of 1996, the BSA policy on the use of tobacco is as follows: "Adult leaders should support the attitude that young adults are better off without tobacco and may not allow the use of tobacco products at any BSA activity involving young participants." Use by adults in camp is highly restricted to areas where Scouts will not see the use at any time. Please notify your guests of this policy.

Check Out

After the closing ceremony on Sunday, each Lodge will be asked to work together to clean up certain areas that were utilized during the course of the Conclave. Lodge responsibilities will be distributed out at the Saturday night Council of Chiefs Meeting. Immediately following this time the Lodges will assist in cleaning up their respective campsites.

All participants will be required to check out individually with their lodge contingent leader. More information is located under Registration.

Section Elections

The sections elections this year will be held on Sunday at the closing ceremony. Each scout that wish's to run for a section officer position must have a sign letter from the council scout executive or there designee. The nominations for the Section Chief position will close at the Friday night COC Meeting, due to the Saturday morning training session requirement. The positions that are open are as follows: Section Chief, Section Vice Chief and Section Secretary. Each Lodge will get 10 votes to vote for each position. The votes can be spilt or as a whole it's all up to the lodge.

Section W4B, Conclave Plan Book, 2004

Conclave Dress Code

At all times during the Conclave, participants should be encouraged to wear the field uniform. During some parts of the Conclave, participants are permitted to wear their activities uniform. These occasions include sports and ceremony events, lunch, and free time. Keep in mind however, that during assemblies, breakfast, dinner, training, religious services, and for all show, Arrowmen must be in their field uniform. If not, he or she will be asked to go back to camp and return with the necessary articles.

Training

Special time has been devoted to training at the conclave. No other scheduled events will take place during the training portion of conclave. All courses are available online or can be found in the training portion of this book. In the event that you do not get the chance to register for a class, you may attend any class of your choice. Please be aware that many of the classes will fill to their maximum capacity, so it behooves you to pre-register. Registration can be done at anytime prior to 8:00 a.m. Saturday inside the Administration Office.

Training Course Schedule

Session 1	9:00 a.m. - 9:45 a.m.
Session 2	10:00 a.m. - 10:45 a.m.
Session 3	11:00 a.m. - 11:45 a.m.
Session 4	12:00 p.m. - 12:45 p.m.

Section W-4B Conclave Registration Sectionmaster© Terms and Conditions

By submitting your registration information, you indicate that you agree to the [Terms and Conditions](#) and have read and understand the [Code of Conduct](#). Your submission of this form will constitute your consent to the collection and use of your personal information and the transfer of this information to the Conference Management and or other adult officials for processing. All information provided by means of your online registration will remain private and privileged to only adult advisors affiliated with the Section Council of Chiefs. Lastly, by submitting your registration information you agree to receive required administrative and promotional information electronically.

Welcome To Conclave Registration!

Online registration is an easy-to-use, web-based, integrated system for registering Arrowmen for Conclave 2004. This hassle free process has been made solely for individuals to "mark their intent" to attend Conclave 2004. All fees associated with the event will be collected at a later date and we do not ask for any form of payment during this online registration process; however, please note that your lodge will automatically be charged and will pay for your conclave fee once you submit your online registration. All forms of payment should go through your chapter or lodge representative at your earliest convenience; the collection of conference fees will be the responsibility of the lodge you are affiliated with; and its professionals. Members not affiliated with any of the lodges within Section W-4B can pay at the door; however, must register before the deadline to qualify for the early registration fee.

The conference fees are as follows: \$36.00 dollars for early registration and \$46.00 dollars for general registration. There will not be a spilt fee for youth and adults this year and unfortunately we will not be offering the first time participant fee. To qualify for early registration you must submit your online registration form to the section prior to April 1, 2004; all online registration forms submitted and received after April 1, 2004 will be charged the general conference fee of \$46.00. This year the section is requiring **all** individuals who will be attending conclave to register online or they will be subject to the general fee of \$46.00 dollars; the same applies to walk-ins at conclave. Registration will remain open until the Thursday night before Conclave and we will still require participants to register after the April 1, 2004 deadline has passed. Please note that if you register after the deadline you must bring your conclave fee with you to the event. There will not be any mail in registration this year!

Please be prepared by having all your personal and emergency contact information ready and available prior to beginning the online registration process. This must be on file and available to the conference management so that in the event of an emergency the proper individuals can be notified. Health insurance information is desired when registering although this is an optional feature; discloser of this information is your choice. The section insures that all information collected will remain confidential and privileged to only adult members of the conference management. All youth participants must have an adult present when registering.

Also, prior to registering it is recommended that you preview the [Training List](#) of offered courses through Machquigen University and prioritize a list of courses that you wish to take based upon your college of choice. Just a reminder: you must select three courses from the same college in order to receive a degree from that college; if not you may opt to earn a degree in general studies which enables you to select any courses offered through the University. Machquigen University Training is the only activity scheduled for Saturday morning and is required for all participants attending conclave. You will also be asked for an alternative elective which will be used in the event that a course you have chosen is full and closed to participants. For individuals wishing to apply for a Bachelors Degree (meaning you earned an associates degree last year) you must continue taking courses from the same college you attended in 2003, i.e. College of Leadership and Program. You may switch colleges however when you go to petition for a degree you will be opting for an associates degree (Red Border) instead of a bachelors (Blue Border).

Additionally all OA membership information will be required when registering including: OA Honor, OA Chapter, OA Lodge, and OA Induction Date.

Section W-4B Conclave
Lost Valley Scout Reservation, Warner Springs, CA
April 30, 2004 (thru) May 2, 2003

Section W-4B Conclave Registration Sectionmaster© Terms and Conditions

1. ACCEPTANCE OF TERMS

Welcome to Sectionmaster©! The section now provides a systematic approach of registration, a new service provided to you, subject to the following Terms and Conditions ("TAC"), which may be updated by us from time to time without notice to you. You can review the most current version of the (TAC) at any time at: <http://www.w4b.org/support/terms/>. In addition you are responsible when using Sectionmaster© and the online registration to visit the section web-site from time to time for any last minute information pertaining to conclave such as newly implemented guidelines or rules applicable to the event. All such guidelines and rules are hereby incorporated by reference into the TAC.

2. DESCRIPTION OF SERVICE (DOS)

The section has established this system to better serve its members by having a fast and precise registration process for conclave. Features of the system include: registration of training courses (offered through Machquigen University), training certificates, various communication tools, storage of personal and emergency contact information, and conference confirmation forms. Online registration is required by all members attending conclave and failure to register online will result in paying the general conclave fee of \$46.00 dollars.

Similar to the National Order of the Arrow Conference, lodge contingents are formed ahead of time and *all* fees associated with the conference including the names of *all* individuals attending the conference are submitted to the National Order of the Arrow Committee months in advance for review and processing. A section conclave is the second largest event in the nation, that the Order of the Arrow produces annually, and because of this the section has agreed to operate under the same guidelines of registration. You understand that members registering online will not have to pay for the event during the online registration process; instead each lodge that members are affiliated with will reserve a place within their lodge's contingent and agree to pay the conclave fee for you. The guidelines for chapters and lodges getting reimbursed by members that register online are discussed herein.

The Conference Management and Section W-4B Council of Chiefs currently provides members of the Order of the Arrow the opportunity to register for Conclave online. The basis of forming this system was to provide a quick and easy style of registration and to allow members of the Order of the Arrow the opportunity to mark their intent to attend the upcoming Conclave in an organized fashion; furthermore to ensure a fiscally safe environment with regards to the handling of the sections finances.

It is agreed that all lodges will be allotted a contingent based upon the number of members (from their home lodge) that register online before the deadline set forth by the Section Council of Chief's; April 1, 2004. Additionally, you acknowledge that member's attending the event that register after the deadline, April 1, 2004, or do not register at all will be subject to the general conference fee of \$46.00 and the names of these individuals will not be included within your lodge's contingent list; members affected by the deadline will be required to register onsite and bring cash or check made out to "Order of the Arrow - BSA" in the amount of \$46.00; lodges will not accept or collect any fees associated with registration after April 1, 2004. Credit card machines will not be available for use onsite. If you fall within this category and forget to bring your general conference fee with you to the event on Friday, you will be escorted off the premises or your lodge may be billed your conclave fee.

It is understood and accepted that any and all attendees that forget his or her conference fee and does not pay (meaning the section has not received payment) and remain onsite, the lodges will be charged directly for these individuals after the conclave and it will be the responsibility of the lodges and their council professionals to collect their fees; the same applies to all scouting professionals that work for a council within Section W-4B. You also acknowledge that you cannot pay your lodge after the deadline has passed unless you have registered online ahead on time and have a confirmation form dated before April 1, 2004; once more lodges *will not* accept conclave fees past the deadline without your confirmation. You acknowledge and understand that if you or a member of you lodge does indeed pay after the deadline that your name will not appear on the contingent list and in order to avoid getting charged again you must have a receipt verifying your payment.

If you pay but do not register before the deadline has passed, you acknowledge and agree to pay the difference of the general registration fee to the amount you previously paid; the difference in fees will be required prior to check-in and before official admission to the conclave by all individuals that fall within this category.

Once the registration deadline has passed each lodge will receive a personalized printout (at the April section meeting) of members from their lodge that have marked their intent to attend Conclave 2004 and upon previous agreement will be given the remainder of the month to pay for their lodge's Conclave Contingent. Lodges are hereby required to pay (in full amount) for all members listed within their conclave contingent list; payment must be received by the host council, Old Baldy Council, (1) one week prior to Conclave or if this is not possible your check must be hand delivered to the Section Conference Management on Friday upon check-in by your Lodge Chief, Lodge Adviser, or Lodge Staff Adviser. Your Lodge Contingent will not be able to register until your lodge's entire Conclave Contingent has been paid for. We cannot allow lodges to register if your check is "in the mail!"

If your lodge does not pay for every individual that appears on the section roster then your lodge will again be charged the general conference fee of \$46.00 dollars for each Arrowmen (because the fee will be late) that your lodge fails to pay for; even though they pre-registered; even if they do not attend conclave or they previously paid your council the early registration and failed to register online. The only exception will be in the event that an Arrowman has followed the cancellation procedures set forth by the section which are discussed herein. Additionally the

section will not allow "swapping" of members, i.e. Johnny Arrowman #1 cannot attend and Johnny Arrowman #2 has agreed to take his place. In this situation the lodges will be able to pickup and be the keeper of these individual's check-in materials, and deliver them at their own discretion.

Any and all excess fees that are included in the check will be deducted and submitted to the Maury Clancy Fund for donation, unless a typed roster is submitted with the check, containing the names of individuals that your lodge is paying for; these fees also must be in increments of \$46.00 per person in order to be accepted.

Members that are serving on the Conference Management, i.e. elected members of the Council of Chiefs and their respected Advisers, as well as honorary guests of the Section Chief may be eligible for exemption from all conclave fees; all individuals qualifying for conclave fee exemption must be approved by the Section Chief and Section Adviser prior to the deadline. Qualifying individuals will be included within your lodge's "Contingent List" and under their "conference fee" it will read exempt; these Arrowmen will not affect the lodge's total fee owed.

You also understand and agree that the *Service* may include advertisements pertaining to the conclave and that these advertisements are necessary for the section to provide and maintain contact with its members. You also understand and agree that the service may include certain communications from the Section Chief or his designee, such as special announcements, administrative messages and section newsletters, and that these communications are considered part of your registration and you will not be able to opt out of receiving them. Unless explicitly stated otherwise, any new features which augment or enhance the current Service, including the release of new Sectionmaster© properties, shall be subject to the TAC. You understand and agree that the Service is provided "AS-IS" and that the Section assumes no responsibility for the timeliness, deletion, mis-delivery or failure to store any user communications or personalization settings; the only proof of registration or existence within the system will be your confirmation page that will appear before you submit your registration; this must accompany you to conclave and the responsibility of this is solely up to you.

You are responsible for fees associated with the event and agree to pay the fee that pertains to you: \$36.00 dollars for early registration and \$46.00 dollars for general registration. Your confirmation form will be dated and disclose the amount you owe. By submitting your form to the section Conference Management you agree and give permission for your lodge to pay for your conclave fee and hereby agree to fully reimburse your lodge immediately. Lodges that contain chapter accounts are hereby granted permission to deduct the necessary funds from each of the chapter's within their lodge and the primary responsibility of the collection of funds will lie in the hands of the individual Chapter Key 3's: Chapter Chief, Chapter Adviser, and Chapter Staff Adviser. Lodges without chapter accounts are responsible for charging its members accordingly and the collection of funds will take place at the lodge level. Your Lodge Staff Adviser will be responsible for the collection of all funds and will be solely responsible for all aspects associated with your lodge at conclave, including your lodge contingent, and your lodge's registration. You also acknowledge that if you register and cannot attend the event do to personal reasons, you must notify the section by sending an e-mail to w4bconclaveregistration@yahoo.com prior to the deadline of April 1, 2004. You also understand that failure to do so will result in not being eligible for reimbursement; additionally you understand that if you do not follow these precise guidelines for registration cancellation you *will not* be reimbursed; however, you will be eligible to receive all formalities associated with the conclave including the conference name badge and conference patch. Last minute "*matters of emergency*" may be eligible for reimbursement and will be dealt with on a person to person basis; all people wishing to challenge the reimbursement of funds must have justifiable proof of a medical emergency of death in the family to qualify; reasons such as a high school dance or SAT testing are not acceptable reasons for reimbursement.

PPPPPPP: Prior Proper Planning Prevents Pitiful Poor Performance!

You also understand that if the section has no record of you attending conclave in previous years a new "*permanent*" account will be created for your use. Members that attended conclave in 2003 should have an account; these may be viewed at <http://www.w4b.org/sectionmaster/>. Members that attended in 2003, however failed to register will not have an account and the section has no record of you ever attending conclave or partaking in Machquigen University training; therefore you will be issued a new account and you will not be eligible to earn a bachelors degree from Machquigen University. All first time participants will also be ineligible to earn a bachelors degree and assuming they attend all four training sessions (three from the same college) at conclave, will qualify for an associate's degree. All members wishing to purchase items in the auction will use their permanent ID number assigned to them at registration.

Please be aware that Sectionmaster© requires a digital consent from your parent or guardian if under the age of 18 and it will be assumed that you have been granted permission and consent to attend the event by your parent or guardian. Adults will sign consent to attend the event for themselves by completing the registration process.

3. YOUR REGISTRATION OBLIGATIONS

In consideration of your use of the Service, you agree to: (a) provide true, accurate, current and complete information about yourself as prompted by the service's registration form. You also acknowledge and give permission to the section to alter your training schedule as deemed necessary in order to satisfy the layout of training courses. The section will keep in mind the back-up courses chosen by the participants in making schedule changes within the University.

If you provide any information that is untrue, inaccurate, not current or incomplete or the section have reasonable grounds to suspect that such information is untrue, inaccurate, not current or incomplete, the Conference Management has the right to suspend or terminate your account and refuse any and all current or future use of the Service.

The Conference Management is also concerned about the safety and privacy of all its users, particularly youth. For this reason, parents of children under the age of 18 who wish to attend must have parental consent to register online and attend the conclave unless one of the members of the immediate family will be attending the event with them. It will be assumed that all registrations forms submitted will have a parental digital consent.

Members not wishing to disclose their health insurance information to the section have that right and may place "Not Disclosed" in the text field. Although we recommend you have this information made available in the event of an emergency, it is at your own discretion.

4. SECTIONMASTER©! PRIVACY POLICY

Registration Data and certain other personal information about you are privileged and confidential. Any and all information collected during the registration process will remain in the hands of Adult members of the Conference Management. These will also only be made available to the Conference Management and all such information will be erased from all computers being used at the event after the conclusion of the conclave to insure your privacy; however your information will remain on file and be made available for future use by the Administration Chairman at future conclaves. This is for your protection as a member of Section W-4B, Order of the Arrow.

You acknowledge, consent and agree that the section may access, preserve, and disclose your account information and Content if required to do so by law or in a good faith belief that such access preservation or disclosure is reasonably necessary to: (a) comply with legal process; (b) enforce the TAC; (c) respond to claims that any Content violates the rights of third-parties; (d) respond to your requests for customer service; or (e) protect the rights, property, or personal safety of Sectionmaster© its users and the public.

5. CODE OF CONDUCT

By Submitting your registration you agree to abide to the following rules governing the Conclave:

- You agree to observe the Scout Oath, Scout Law, and the Order of the Arrow Obligation.
- You agree to wear your official Boy Scout uniform properly at all times designated by the Section COC.
- You agree to wear your name badge at all times.
- You agree to attend all training sessions, conclave activities, shows, and other events. You additionally acknowledge that all such activities pertaining to the conclave will require you to present your ID badge to the staff, including all meals!
- You agree to observe quiet time after 10:00 p.m. and lights out between 12:00 a.m. and 6:00 a.m.
- You agree to respect the rules prohibiting the use of private automobiles during the Conclave and will not leave the premises during the event without permission of the Section Chief and Section Adviser.
- You agree to assume personal responsibility for the breakage of or damage to the conference property and assume personal responsibility to the loss of personal items during the conclave.
- You understand that the purchase, possession, or consumption of alcoholic beverages or illicit drugs is expressly forbidden, both youth and adult.
- You agree to obey and follow the Boy Scout's of America policy on smoking (i.e. refrain from smoking in view of youth) and observe all Chaffey High School No Smoking restrictions. (Including the college sections of the property!)
- You understand that gambling or the use of fireworks or firearms is expressly forbidden, and that no fires, lighters, or matches may be used on campus.
- You agree to be a considerate guest of Chaffey High School and a good representative of Section W-4B, the Order of the Arrow, and the Boy Scouts of America.
- You agree to abide by all rules set forth by your lodge. Failure to do so will result in removal from the event.
- You agree to abide to all rules and regulations found within all publications of the Order of the Arrow and Boy Scouts of America.
- You agree to abide and accept the Terms and Conditions set forth by the Section COC.

Lastly you understand that lost or stolen ID badges must be replaced in order to attend conclave events and meals; replacement ID badges will be made available to members throughout the weekend in the Administration Headquarters for a service fee of \$1.00 - All monies collected will be donated to the Maury Clancy Campership Fund.

You acknowledge, agree, and will abide to all *Terms and Conditions* discussed herein.

IV. Competitions

Section W4B, Conclave Plan Book, 2004

III. ADMINISTRATIVE EVENTS

W4B will be abiding with the following guidelines and criteria for judging of the Administrative Events at the 2004 Section Conclave, held at Lost Valley.

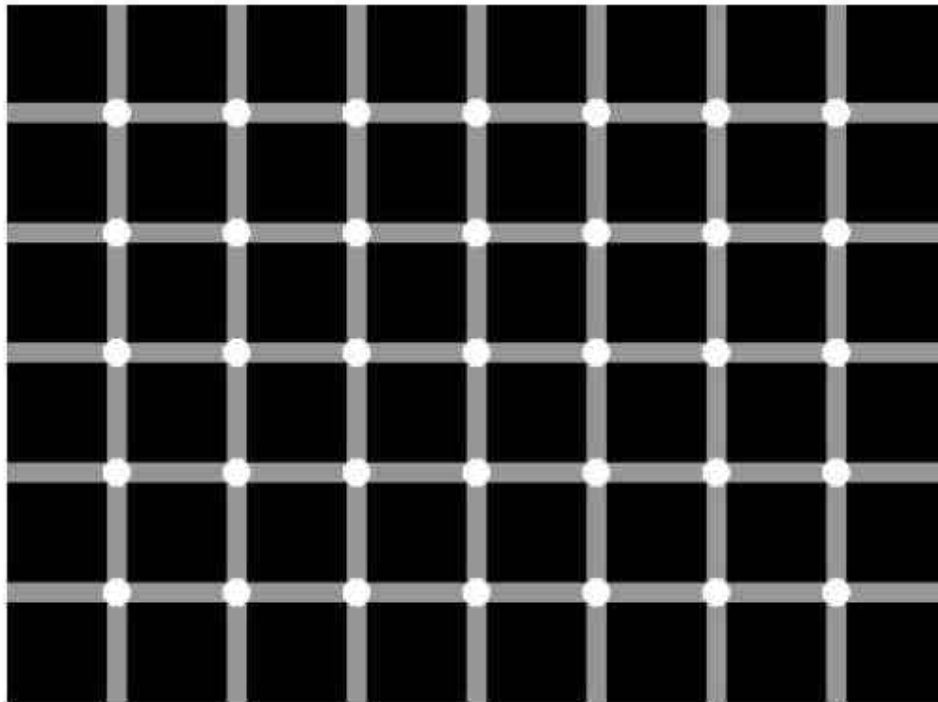
CONTENTS:

Judges
Lodge Newsletter
Lodge Plan Book
Lodge "Where to go Camping Guide"
Web Site Competition

Section Administrative Guidelines

All lodges are required to turn in items wishing to be judged in the administrative events portion of conclave. The section must receive these before the start of the Friday night COC. At no point may a lodge work on or develop new works of art while at conclave. All items being judged will be returned to the lodges at the section meeting, Sunday. All decisions are final.

Each Lodge participating in administrative events is asked to provide one adult (over 21 years of age) judge for each of the following events: Newsletter, Plan Book, Where to go Camping Guide, and website. Judges names must be given to Geoffrey Okamoto, the CVC of Administration, prior to Conclave. Please do not forget to bring your glasses or things might be hard to spot! The joke of the year... ☺



Count the Spots!

"Keeping the Traditions of the Honored"

Section W4B, Conclave Plan Book, 2004

Lodge Newsletter

A lodge should enter at least four newsletters to compete for this award. A lodge must enter its newsletters published during the past year in order to compete for the award. Past year is defined as between the last Conclave and the present one. The newsletter will be judged on such things as context, print, quality, photographs and captions, as well as the use of graphic art. The newsletters to be entered in the competition should be turned in by the Lodge Key 3 at the Friday night COC meeting.

Judging Standards

Were four editions submitted for scoring, all being dated since May 1, 2002?

(No = 0, Yes = 15) (0 or 15)

	Range	Points
I. Appearance		
A. Masthead neatly identifies newsletter	(0-5)	
B. Columns neatly separated-easy to read	(0-5)	
C. Overall consistent neatness	(1-5)	
II. Informative Value		
A. Variety of Articles	(0-10)	
B. Concise and direct wording	(1-5)	
C. Pertinency of information to reader	(0-10)	
D. Completeness of information	(1-15)	
III. Mechanics and Miscellaneous		
A. Grammar and lack of typographical errors	(1-10)	
B. Use of clip art, diagrams, and bold headlines for emphasis	(0-5)	
C. Use of calendars and original artwork; clip-outs or alternate forms	(0-5)	
IV. General Impression		
A. Impression of the quality of the entire year's newsletters	(1-10)	

TOTAL SCORE (Maximum of 100)

Lodge Judged: _____

Judge's Lodge: _____

Judge Signature: _____

Judges: Please make explanatory comments on the back of the form.

"Keeping the Traditions of the Honored"

Section W4B, Conclave Plan Book, 2004

Lodge Plan Book

A lodge can enter only one Plan Book and it must be the current year's edition. The Lodge Plan Book may be presented on any type of computer median, yet no computers will be furnished for viewing. The Plan Book will be judged on context and print quality. The Lodge Key 3 should turn in this book at the Friday night COC meeting.

Judging Standards

	Range	Points
I. Format		
A. General appearance	(1-5)	
B. Use of graphic material	(1-5)	
C. Organization	(1-5)	
II. Informative Value		
A. Quality of information for officers	(1-10)	
B. Information about the OA and the particular Lodge is presented clearly and in a manner easy to understand.	(1-10)	
III. Contents		
A. Lodge Calendar	(0-5)	
B. Lodge Goals	(0-5)	
C. Listings of Lodge/Chapter officers with addresses and phone numbers	(0-5)	
D. Description of Lodge activities	(0-5)	
E. Lodge History	(0-5)	
F. Lodge Budget	(0-5)	
G. Lodge Rules	(0-5)	

TOTAL SCORE (Maximum of 70)

Lodge Judged: _____

Judge's Lodge: _____

Judge Signature: _____

Judges: Please make explanatory comments on the back of the form.

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Section W4B, Conclave Plan Book, 2004

Lodge "Where to go Camping Guide"

Each lodge may enter only one Camping Guide and it should be current. It will be judged on such topics as correct information, actual use to the Unit Leader, print quality, and content. The Camping Guide should be turned in by the Lodge Key 3, at the Friday night COC meeting.

Judging Standards

	Range	Points
I. Format		
A. All Information is contained within one cover	(0-5)	
B. Materials produced by the Lodge are of good quality	(0-10)	
C. The Information is arranged by categories	(0-10)	
D. Layout enables user to easily utilize	(0-10)	
E. Information is easily updated.	(0-5)	
II. Informative Value		
A. Information contained is informative to Scoutmasters	(1-5)	
<i>(For all the following, if the answer is NO, then they receive a "0". If the answer is YES, then assign a value of "1-10" based on the depth of the information.)</i>		
B. Contains information about the local camp, including use of the camp in the off-season and use of camp equipment (or policy statement thereof).	(1-10)	
C. Contains information about camping opportunities in the Council.	(1-10)	
D. Contains information about camping opportunities in the state, including state and national parks and forests.	(1-10)	
E. Contains information on hiking trails, rivers, lakes, and Other specialized camping facilities.	(1-10)	
F. Contains information on tour permits, touring and insurance.	(1-10)	
G. Contains information about camping opportunities in the BSA "High Adventure" programs.	(0-5)	
TOTAL SCORE (Maximum of 100)		

Lodge Judged: _____

Judge's Lodge: _____

Judge Signature: _____

Judges: Please make explanatory comments on the back of the form.

"Keeping the Traditions of the Honored"

Section W4B, Conclave Plan Book, 2004

Lodge Web Site Competition

A lodge web site is currently one of the new requirements a lodge can choose to complete for National Quality Lodge. Each lodge must supply the section with a copy of their Lodge website (**burned to CD**) by the Lodge Key 3, at the Friday night COC meeting.

Judging Standards

	Range	Points
I. Web Site		
A. Does it give normal information about the lodge and the council?	(1-10)	
B. Is the site current and updated?	(1-10)	
C. Is the site neat and organized?	(1-10)	
D. Is there an E-mail link to the Webmaster and/or Lodge? (No = 0 Yes = 5) (0 or 5)	(0-5)	
II. Informative Value		
A. Are the different pages topic specific?	(1-5)	
B. Is there a current lodge calendar? (No = 0 Yes = 10) (0 or 10)	(1-10)	
C. Is there a current officers list available? (No = 0 Yes = 5) (0 or 5)	(0-5)	
D. Is there information on current lodge events?	(1-10)	
E. Are the internal pages neat and organized?	(1-5)	
F. Is there a "Links" page with appropriate links?	(1-5)	
III. Overall Appearance		
A. Are all graphics used appropriate and uncluttered?	(1-5)	
B. Are there pictures in the page with appropriate text?	(1-5)	
C. Is the text large or small enough?	(1-5)	
D. General feel for the whole web site.	(1-10)	

TOTAL SCORE (Maximum of 100)

Lodge Judged: _____

Judge's Lodge: _____

Judge Signature: _____

Judges: Please make explanatory comments on the back of the form.

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Section W4B, Conclave Plan Book, 2004

IV. Competitions and Activities

The following guidelines and judging criteria are to be used by Section Competition Committee. Any dispute with the guidelines will be left up to the discretion of the CVC of Competitions, his adviser, or the Section Chief.

Contents:

Camp Promotions
Ultimate Frisbee
Tug-of-War
Soccer
Adventure Race

I. CAMPING PROMOTION COMPETITION

Camp promotion competition will be divided into two categories; unit presentation, and static display/presentation. Judging criteria for each category is listed below.

A. Unit Presentation

This category is to judge the presentation that is given to local units when visited by the Order of the Arrow. Topics of discussion should include both local long term and year round camp opportunities.

Appearance (9 points)

Are the presenters in full Class "A" Scout uniform? Did they promote their council camping programs?

Comprehension (9 points)

Did the presenter speak slowly and clearly? Did he make himself understood?

Presentation/Staging (9 points)

Did they use visual aids? Is there identification of the Order of the Arrow?

Resources (9 points)

Do they have current event flyers or an up to date Council calendar? Do they have the Lodge where to go camping guide? Do they have flyers or information about their Council camp programs?

Impression (9 points)

Did the presenters leave you with a better understanding of camping in their council?

Time Limit (5 points)

Was the presentation under 15 minutes?



"Keeping the Traditions of the Honored"

Section W4B, Conclave Plan Book, 2004

I. CAMPING PROMOTION COMPETITION

B. Static Display - Presentation

This category is to judge the display/presentation that might be set up at council/civic events by the Order of the Arrow to promote Scout camping.

Appearance (10 points)

Is the display manned? Are they in full Class "A" Scout uniform? Did they promote their council camping programs?

Comprehension (10 points)

Did the presenter speak slowly and clearly? Did he make himself understood? Was he knowledgeable of the topic?

Presentation/Staging (10 points)

Is there a booth or display area? Are there visual aids? Is there identification of the Order of the Arrow? Are there pictures? Is the display well put together with thought and planning?

Resources (10 points)

Are there current event fliers or an up to date Council calendar? Are there copies of the Lodge where to go camping guide? Are there fliers or information about their Council camp programs?

Impression (10 points)

Did the display/presenters leave you with a better understanding of camping in their council?

C. Recognition and Awards

1. Awards will be given to the top three teams according to the judges.
2. Awards will be presented in both categories and an overall award for combined.
3. Combined award will be presented only if a lodge competes in both categories.

D. Judges

Each lodge will be required to provide two judges, one youth and one adult.

II. SPORTS COMPETITIONS

A. Ultimate Frisbee

Overview: The team will consist of six Arrowmen. The games will last fifteen (15) minutes. The team must catch the Frisbee in the designated end zone. Teammate has two steps to slow down only. No steps if standing still. Defending team must give thrower a 1 yard circle. Frisbee in air is fair game to catch/knockdown. Goals count as one (1) point. Intent to injure or harm a player will be a disqualification of a player. This player may not be replaced for this game. A team losses possession if the Frisbee touches the ground, goes out-of-bounds, caught by opposing team, or the player runs with the Frisbee. **The Referee has the final say in all calls.** Overtime is Sudden Death, First Goal Wins!

Materials Needed: Score sheets, ribbons for 1st, 2nd, 3rd place, and participant.

Judges: Two Referees will be needed for this event.

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Section W4B, Conclave Plan Book, 2004

II. SPORTS COMPETITIONS CONTINUED

B. Tug-of-War

Overview: Each lodge will provide five Arrowmen to compete in a tug-of-war competition. They must have the same five compete throughout the competition. We will also be having an adult bracket. The final competition will be held between the youth and adults.

Rounds: Round one - Tiwahe vs. Navajo; Round two - Cahuilla vs. Wiatava
The winners from each round will compete in the final round.

Materials Needed: Score sheets, taped off area, and rope. Ribbons for 1st, 2nd, 3rd place, and participant.

Judges: Two Judges will be needed for this event.

C. Soccer

Overview: A team of six Arrowmen will compete in a fifteen-minute game.

Location: Meadow

The Game: The game will last fifteen (15) minutes. There will be no goalies but a player may stand in front of the goal. Substitutions may be made at any time throughout the game. A flagrant foul ejects a person from the games. A team may not replace that player during that game. The goal will be twelve feet wide. A goal must go between the cones and below shoulder length. **The referee has final say on a goal!** Once a goal is scored, the ball is placed at mid-field and a kickoff takes place. Coin toss at the beginning to decide whose ball. **No Cleats will be allowed!!** Overtime is Sudden Death, First Goal Wins!

Materials Needed: Score sheets, ribbons for 1st, 2nd, 3rd and participant.

Judges: Two Referees will be needed for this event.

D. Adventure Race

Overview: Three Arrowmen will compete in a team event. They will all run together. Each of the arrowmen will do an individual event. The individual events will include swimming, rock climbing, and Archery. The team will also canoe across the lake. First one to complete the layout wins.

The Race: The race will start at the swimming pool. The race will end when the first team has hit the target in the designated location with an arrow.

Materials Needed: Course markers, score sheets, and ribbons for 1st, 2nd, 3rd, and participant.

Judges: One judge from each lodge in order to participate.

Section W4B, Conclave Plan Book, 2004
II. AMERICAN INDIAN DANCE AND SINGING COMPETITION

The following guidelines and judging criteria are in use by the National Order of the Arrow and sections are encouraged to adopt these same guidelines for section conclaves. W4B will be abiding by all national guidelines and criteria for judging of the American Indian Events at the 2004 Section Conclave.

CONTENTS:

Individual Dance Competition
Team Dance Competition
Sand-Painting Competition
Team Sing Competition
Indian Crafts Competition
Judging Criteria

W-4B American Indian Event Guidelines

I. DANCE COMPETITION GUIDELINES

A. Individual Dance Competition

Any number of contestants from a lodge may participate in the Individual Dance Contest. The top dancers may be asked to demonstrate their skills at the evening show. Awards will be received at the Sunday show. The rules are as follows:

1. All contestants must confirm their registration when they arrive at the conclave.
2. There will be five categories of individual dance competition:
 - Fancy-Dance (one class)
 - Grass
 - Straight Dance
 - Old Style
 - Traditional (contemporary traditional).

Awards will be given to the top finishing dancers according to the judges' discretion.

3. Dancers must wear appropriate authentic clothing. There are many styles, but they may include as their basic elements: a hair roach, neck and/or back bustles, moccasins, bells, apron (breechclouts), and miscellaneous accessories, such as beaded cuffs, belt, arm bands, choker, headband, etc. War bonnets and chief's clothing are only acceptable for Old Style competition.

In an effort to distinguish between Old Style and Traditional, these categories will be determined by the judging staff. Consideration will be given for bustle type, clout or apron, and quill and beadwork designs. As a general guideline, Old Style is considered as pre-1920. If in doubt as to which category to dance, the dancer should bring a photograph of his dance clothes to registration. The judges will assist in placing the dancer in the proper category.

4. Dancers must dance in the style of their clothing. In preliminary competition, if the dancer is eliminated in one dance style, he may change outfits and dance in another style, if scheduling time permits. The dancer must be registered in both styles. Dancers may not compete in the finals in more than one category.

5. Losing a major article from a dancer's attire during the contest means automatic disqualification. Having the attire properly maintained and tightly secured easily eliminates this problem.

6. All dancers must be younger than 21 and be a registered participant of the event. If a question regarding age arises, proof of age (driver's license, copy of your birth certificate, etc.) must be provided.

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Section W4B, Conclave Plan Book, 2004

I. DANCE COMPETITION GUIDELINES

A. Individual Dance Competition Continued

7. All dancers must be members of the Order of the Arrow and registered conclave participants.
8. Dancers must be prepared to dance indoors or outdoors.
9. Dance practice and outfit construction should not take place during conclave activities.
10. Each participant will be issued a contestant number, which must be visible while dancing in any competition.
11. Overstepping the song may lower a dancer's placement in the overall standing.
12. **NO PARTS OF ANY PROTECTED SPECIES ARE PERMITTED ON ANY OUTFIT.** Violation of this rule will result in automatic disqualification. Please be aware of any federal and state laws regarding endangered species parts. (See Chapter 4, Section Conclave.)
13. Within the guidelines found in the U.S. Code pertaining to the American Flag, flags are not to be used as wearing apparel. With this in mind, no type of U.S. flag(s) will be permitted as part of dance attire. If a dancer has these items on his outfit, they must be removed prior to the conclave. Flag motifs in quillwork and beadwork are acceptable.
14. National Order of the Arrow Face Paint Policy: national Order of the Arrow conferences and activities conducted beyond the individual lodge will not permit face paint, body paint or wigs to be used in social or competition dancing or in ceremonies. (See Chapter 4, Section Conclave.)
15. The Boy Scouts of America policy regarding weapons will be followed. All dancers are encouraged to participate in the judging of American Indian clothing. This judging will be held immediately before or after the dance competition. A panel of selected judges will give out clothing critiques and ribbons.

The judging criteria will be as determined by the judging committee. All judges' decisions are final.

B. Group Dance Competition

1. Group dance teams shall be made up of 4 or more (at least three of whom must be dancers). All team members must be from the same lodge. A team may perform a maximum of two (2) specific group dances. However two dances for presentation are not necessary; it is an option. The judges look for quality rather than quantity. Also, consider that if a single dance is done it should be long enough for the judges to properly evaluate the presentation.
2. The dance(s) must be historical group dance(s) of specific tribes- therefore - northern plains or pueblo are not appropriate because they are culture areas, not tribes. Inter-tribal is even less specific. The dance(s) and costuming should represent one particular tribe during a particular time in their history.
3. All team participants must be younger than 21 at the time of the conclave, be registered members of the Order of the Arrow, and registered conclave participants.
4. Team dancing is a coordinated group effort. It is not a series of solos grouped under one title.
5. No preference is given to large or small teams and there is no reason to separate them. The judges look for quality of presentation and the selection of dance(s) suitable to the lodge dance team and the resources available to them.
6. Synchronized line dancing, as done at modern pow-wows is NOT appropriate for historical group dance competition.

Section W4B, Conclave Plan Book, 2004

I. DANCE COMPETITION GUIDELINES

Acceptable Historical Group Dances

In choosing the dance(s) to perform, consider the following:

1. Dances must be **NON-RELIGIOUS** and in good taste.
2. Society, clan, or family dances are acceptable **ONLY** if written permission is granted by the Tribal Council, society, clan or family of the specific tribe from which the dance comes. ****Note:** Such typewritten permission must be included in the bound packet required for registration. Therefore, permission must be requested far enough in advance to meet the registration packet deadline. Without permission, the dance will not be allowed.
3. Tribal councils have asked that Scouts refrain from performing the following dances.
(THESE DANCES ARE NOT ACCEPTABLE FOR CONCLAVE COMPETITION):
 - Masked dances of: Pueblos, Apache, Iroquois, Creek, Cherokee Creek, or Northwest Coast tribes. A mask is defined as anything that covers the face of the wearer, hiding his true identity.
 - The Ghost Dance, The Pipe Ceremony, The Pipe Dance, The Sun Dance, The Hopi Snake Dance, and the Peyote Ritual.
4. Dances that are kept so secret that information on them is incomplete should be avoided. The team must have accurate information.
5. **NO PARTS OF ANY PROTECTED SPECIES ARE PERMITTED ON ANY OUTFIT.** Violation of this rule will result in automatic disqualification. Please be aware of any federal and state laws regarding endangered species parts. (See Chapter 4, Section Conclave.)
6. Within the guidelines found in the U.S. Code pertaining to the American Flag, flags are not to be used as wearing apparel. With this in mind, no type of U.S. flag(s) will be permitted as a part of dance attire. If a dancer has these items on his outfit, they must be removed prior to the conclave. Flag motifs in quillwork and beadwork are acceptable.
7. National Order of the Arrow Face Paint Policy: national Order of the Arrow conferences and activities conducted beyond the individual lodge will not permit face paint, body paint or wigs to be used in social or competition dancing or in ceremonies. (See Chapter 4, Section Conclave.)
8. The Boy Scouts of America policy regarding weapons will be followed.

TIME LIMIT Fifteen (15) minutes is the total time permitted on stage. Total time begins with the announcement by a team member. Total time includes prop/scenery set up (if any), narrative, dance(s) plus costume changes (if any), and the removal of any props or scenery.

NOTE: Scenery is not necessary. No score will be reduced for lack of it. Some teams have enhanced their score for general effect and impression with the creative use of scenery produced and moved by other lodge members who want to participate in a different way in the presentation. This is fine; however, if the team does choose to use scenery, keep it simple. Set-up and take down of scenery will reduce team dance time since, as stated above, everything must fit the 15 minute time slot. Without scenery top scores can be earned with excellent dancing, spacing, costuming, and hand props.

NOTE: *All team members should be prepared to talk with the judges (if asked) after their presentation.*

Section W4B, Conclave Plan Book, 2004

I. DANCE COMPETITION GUIDELINES

C. Dance Registration

In order for a lodge to participate, the following information must be submitted in advance (late submissions will result in a deduction of scoring points.):

1. A description of the dance(s) as they will be performed.
2. The historical background of the dance(s).
3. The historical background of the song(s) used in the dance(s).
4. A clear description of the props used (include pictures and/or drawings).
5. A clear description of the outfits to be worn for the dance(s) (include pictures and/or drawings).
6. A description of the music and accompaniment that will be used (see 3, above).
7. A complete bibliography of references used to research the dance(s), (i.e., books, publications, people).
8. A copy of the letter of permission from the tribal council, society, clan, or family as required for certain dances.
9. Name, address, and phone number of a contact person representing the team.
10. NOTE: *Xeroxed pages from any published works are **NOT** acceptable. Due to a lack of VCR equipment, videotapes are **NOT** acceptable.*
11. *Research booklets should be a minimum of 8 typewritten pages, not to exceed 15 typewritten pages. Photos and drawings/diagrams are not part of this limit.*

C. Recognition and Awards

1. Awards may be given to the top finishing teams according to the judges' discretion.
2. Awards for authenticity may be given if deemed appropriate.
3. Certificates may be awarded to each entering team.
4. The top team may be given the opportunity to perform at the evening show.

Section W4B, Conclave Plan Book, 2004

I. DANCE COMPETITION GUIDELINES

D. Judging Criteria For Group Dance Competition

(The following is the criteria the judges will use to score each team entering the Group Dance Competition)

A. AUTHENTICITY

Teams will be evaluated as to whether the dance(s) performed are acceptable, non-religious dances. The current use of the dance(s) and their proper interpretation by the team will also be considered.

MAXIMUM POINTS - 10

B. RESEARCH

Teams will be evaluated on the quality of the research booklet they have done for their particular dance(s). This research should include: book sources, other published sources, people, letters of permission (see Acceptable Historical Group Dances, above), pictures/drawings of outfits, descriptions/diagrams of the actual dance(s). Information and historical background of the dance(s) and songs should also be included.

MAXIMUM POINTS - 20

C. AMERICAN INDIAN ATTIRE

Teams will be judged on the authenticity and completeness of the attire. If a particular dance does not call for special attire, teams will be judged on the quality and appropriateness of each participant's attire. In the event of a team performing more than one dance, points will not be subtracted for using the same attire for both dances, if from the same culture area.

MAXIMUM POINTS - 15

D. PERFORMANCE OF DANCE

Teams will be judged on the quality of the interpretation and presentation of their dance(s). Good use of allotted dance time will be considered. Teams will lose one (1) point for every minute that they exceed their scheduled dance time.

MAXIMUM POINTS - 15

E. ABILITY TO PERFORM AS A TEAM

Teams will be judged on their ability to perform their dance(s) so as to exhibit a true oneness and feeling for the dance(s). Teamwork and perceptive interpretation of the dance(s) by the team as a whole will be considered.

MAXIMUM POINTS - 15

F. MUSIC

Teams will be judged on their use of drumming, singing and any other necessary musical accompaniment that should be used for their particular dance(s). As always, quality as well as authenticity of the dance(s) will be considered. The use of recorded music will be allowed, but it will cost the group a significant deduction of points in this judging category.

MAXIMUM POINTS - 15

G. GENERAL EFFECT AND IMPRESSION

The overall general effect and impression of the dance(s) will also be considered.

MAXIMUM POINTS - 10

H. CONSTRUCTIVE COMMENTS (NOT SCORED)

**JUDGING CRITERIA ARE SUBJECT TO THE INTERPRETATION OF THE JUDGING COMMITTEE.
ALL JUDGES' DECISIONS ARE FINAL.**

"Keeping the Traditions of the Honored"

Section W4B, Conclave Plan Book, 2004

II. TEAM SINGING COMPETITION

A. Rules & Guidelines

Singing will be done in team fashion. Teams will be required to sing 2 songs and are required to submit written documentation on the songs with their pre-registration form.

Awards will be given to the top teams. The judging criteria shown below are guidelines that are subject to the interpretation of the judging committee. All judges' decisions are final.

EACH LODGE IS REQUIRED TO BRING ITS OWN DRUM AND DRUMSTICKS.

The following rules apply to the Team Singing Competition:

1. All singing will be done in a team fashion.
2. Written documentation is required for each song (include where the song was obtained, what tribe it's from, etc).
3. Teams will be required to sing a general song and a song for a special event.
4. Songs are restricted to Southern and Northern Plains singing.
5. Teams will be judged on the authenticity and quality of presentation of songs.
6. Anyone singing must be younger than 21, a member of the Order of the Arrow, and a registered conclave participant. All team members must be from the same lodge.
7. Minimum time of 2 minutes, maximum time of 10 minutes for each song.
8. A representative from each team must be present at the team and judges meeting; check schedule for time and location.

III. SAND-PAINTING COMPETITION

A. Rules & Guidelines

- Youth may compete in the youth section of this event and Adults over 21 may compete in the Adult section
- No prior experience of sand painting is involved
- The colored sand will be provided
- You may draw anything, as long as it is not obscene, inappropriate, or against the policies of the BSA.
- No registration is required prior to drawing, just fill out the form and start drawing
- You may not copy or destroy anyone else's artwork
- Modern and Traditional Painting may use only Red, White, Black, and Yellow Sand or a mix of these colors
- Traditional may use only their hands, fingers, and a piece of yarn to paint
- Modern may use other instruments such as ball point pens and rulers
- Traditional may paint only traditional Indian designs
- Modern may paint any design, such as a patch design

Section W4B, Conclave Plan Book, 2004

IV. INDIAN CRAFTS JUDGING

A. Rules & Guidelines

- Only Youth-Made crafts may be entered
- The crafts must be finished 15 minutes before the competition
- You may compete in Headgear (bonnets, roaches, hats), Body Apparat (Leggings, vests, shirts), Bustles, Hand Held Items (Spears, shields, medicine wheels, fans), Miscellaneous Accessories (breastplates, chockers, belts moccasins)
- The items must be brought to the competition table at the Irvine trading post before 11:00 (they may be brought back to the ceremony competitions for competing with prior judge approval)
- You must fill out a card stating the following about your item:
 - What the article is
 - The date from which the article was produced
 - The use and history of the article
 - The research
 - The materials used to make the article

V. JUDGES

A. Requirements to be a Judge

1. Each judge must be a member in good standing of the Order of the Arrow and a Lodge within Section W-4B in addition to being a registered delegate at the Section Conclave, or an invited guest of the Section Indian Affairs Coordinator (CVC).
2. Each must be at least 21 years of age.
3. Must have considerable knowledge and experience with Indian lore.
4. Each judge may be asked questions to prove his or her knowledge by the Section Indian Affairs CVC.

B. Competition Judges

An American Indian Events Judging Staff will include one judge from each lodge participating in the event, which will be approved by the Section American Indian Events Coordinator, his adviser, and the Section Chief. The staff will be responsible for judging Group Dance, Individual Dance, Team Sing, Indian Crafts, and Sand painting. All decisions are final!

Section W4B, Conclave Plan Book, 2004

Sand Painting Judging

Conclave 2003 - May 2-4 - Camp Emerson

Lodge Name: _____ Lodge Number: _____

Painting Name: _____

Painter Information:

Name: _____

Are you the only Painter from your lodge competing? Y / N

Style: Traditional Modern

Judging:

Creativity (40 pts):

Did the painter pick something totally creative, or did he copy someone else's work?

Points: _____

"Coloring in the Lines" (20 pts)

Did the painter "color in the lines" making straight lines as best as he could where needed.

Points: _____

Use of Color (20pts)

Did the participant use color in order to enhance the painting?

Points: _____

Style (20pts)

Did the painter's work seem to stand out among the other work? Was it exceptional in a certain way? In what style was it made?

Points: _____

Total Points: _____ out of 100 pts

Comments for the Painter:

Judge's Information:

"Keeping the Traditions of the Honored"

Section W4B, Conclave Plan Book, 2004

Indian Crafts Judging
Conclave 2003 - May 2-4 - Camp Emerson

Lodge Name: _____ Lodge Number: _____

Craft Number: _____

Crafter Information:

Name: _____

Are you the only Crafter from your lodge competing? Y / N

Style: Traditional Modern

Judging:

Creativity (40 pts):

Did the Crafter pick something totally creative, or did he copy someone else's work?

Points: _____

"Coloring in the lines" (40 pts)

Did the Crafter do quality work?

Points: _____

Research (20pts)

Was the research going into the work accurate and descriptive

Points: _____

Total Points: _____ out of 100 pts

Comments for the Crafter:

V. Activities and Recreation

Section W4B, Conclave Plan Book, 2004

Activities taking place at Conclave:

Very Important Arrowmen Luncheon: A luncheon designed for new arrowmen and lodge officers that explain the purpose of the Order of the Arrow and several major programs taking place including NOAC. The event is coordinated through training and by invitation only. Ask your lodge chief if you would like to attend.

Ice Tea Chug: To take place during Lunch on Saturday

Fear Factor Competition: Just like the TV Show. To take place after lunch.

Open COPE: High adventure to have fun with in the afternoon!

Open Archery: Free-shoot during the afternoon.

VI. Training

Training Session List by Trainer

Section W-4B Conclave 2004
 Schoepe Scout Reservation
 4/30/04 - 05/02/04
 Order of the Arrow, BSA

ID	Session Name	Professor	Time	Location
(Disregard this listing)				
OPEN-A	(No class selected - 4 sessions req'd for degree)	(Go to any session)	09:00 AM	Unassigned
OPEN-B	(No class selected - 4 sessions req'd for degree)	(Go to any session)	10:00 AM	Unassigned
OPEN-C	(No class selected - 4 sessions req'd for degree)	(Go to any session)	11:00 AM	Unassigned
OPEN-D	(No class selected - 4 sessions req'd for degree)	(Go to any session)	12:00 PM	Unassigned
Have you ever wanted to learn more about the original OA ceremony and where it took place? This session will educate participants about the original birthplace of our honor society: Treasure Island!				
CNA171C	The History of Treasure Island	Albertus Hooqveen	11:00 AM	Beckman Hall: Area 6
CNA171D	The History of Treasure Island	Albertus Hooqveen	12:00 PM	Beckman Hall: Area 6
Ever hear someone giving a presentation in the OA and sit and wonder what he was talking about? The organization is very structured. Come learn more about the responsibilities that each level of the OA has to offer its members.				
CGS211A	Structure in the Order of the Arrow	Alex Phethean	09:00 AM	Grace Pool: Area 1
CGS211B	Structure in the Order of the Arrow	Alex Phethean	10:00 AM	Grace Pool: Area 1
Do you hold an office in your Chapter or Lodge? Learn what it takes to make "SMART" (accomplishable and attainable) goals.				
CLP191B	The SMART Goal	Becky Roach	10:00 AM	Beckman Hall: Area 2
CLP191C	The SMART Goal	Becky Roach	11:00 AM	Beckman Hall: Area 2
The complete steps to plan, execute, and review a top rate Ordeal.				
CLP145A	Ordeal Management	Bob Westmyer	09:00 AM	Camp Anza: Area 1
CLP145B	Ordeal Management	Bob Westmyer	10:00 AM	Camp Anza: Area 1
CLP145D	Ordeal Management	Bob Westmyer	12:00 PM	Camp Anza: Area 1
The transition from youth to adult can be a hard one for young active Arrowmen. This class will show you the best way to make it while still providing service to our Order, and still having fun in what you do!				
CGS331C	Youth to Adult Transition	Bobby Brock	11:00 AM	Grace Pool: Area 1
CGS331D	Youth to Adult Transition	Bobby Brock	12:00 PM	Grace Pool: Area 1
Learn how to strengthen, promote, and provide an effective Elangomat program.				
CNA191A	Elangomats: Strengthening the Program	Brad Denbo	09:00 AM	Beckman Hall: Area 10
CNA191B	Elangomats: Strengthening the Program	Brad Denbo	10:00 AM	Beckman Hall: Area 10
Ever wanted to have your own Chapter website? Come see for yourself how easy it is to create your own website! Learn about scouting and OA information currently available online. Learn from the pros some of the easiest tools used on today e-world with technologies!				
CGS241A	WWW on WWW	Brandin Grams	09:00 AM	Beckman Hall: Area 5
CGS241B	WWW on WWW	Brandin Grams	10:00 AM	Beckman Hall: Area 5
This session will focus on developing leadership styles, interpersonal skills, and the necessity of setting the example.				
CLP241C	Dynamics of Leadership	Cathy Baumgartner	11:00 AM	Beckman Hall: Area 1
CLP241D	Dynamics of Leadership	Cathy Baumgartner	12:00 PM	Beckman Hall: Area 1
Did you go through your ordeal, only to wonder afterwards why you did everything you did? Come learn more in depth as to the reasons behind the Ordeal. This also helps ceremonialists to play a better character throughout the Ordeal weekend.				
CNA181C	Understanding the Ordeal	Chris Horn	11:00 AM	Beckman Hall: Area 8
CNA181D	Understanding the Ordeal	Chris Horn	12:00 PM	Beckman Hall: Area 8
Learn how to reach out to troops and help them with programs, activities, and growth. The session will cover camping promotion where to go camping books, and the unit representative program.				
CLP292A	Retaining Older Scouts	Chris Ogaz	09:00 AM	Grace Bike Lair
New Ordeal member? Not yet sealed your membership in the OA? Brotherhood basics will help you learn all you need to know to become a Brotherhood! REQUIRED for all Arrowmen seeking to get their Brotherhood at Conclave. Everyone welcome.				
CNA111C	Brotherhood Bound	Chris Salem	11:00 AM	Beckman Hall: Area 10
Find out ways you can help to make your lodge a Quality Lodge!				
CGS141B	Quality Lodge Attainment	Chris Smith	10:00 AM	Grace Bike Lair
CGS141C	Quality Lodge Attainment	Chris Smith	11:00 AM	Grace Bike Lair
Ever wonder when and why the Order of the Arrow was founded? Come find out more about our famous founders and what they did for this great service organization.				
CGS111D	History and Purpose of the OA	Chuck Williams	12:00 PM	Beckman Hall: Area 10
Leave No Trace camping is a concept endorsed and practiced by most scout units, but everyone can always improve! Come talk to a professional.				
COA141A	Principles of Leave No Trace	Clyde Elliott	09:00 AM	Main Amphitheater
COA141B	Principles of Leave No Trace	Clyde Elliott	10:00 AM	Main Amphitheater
A ceremony can be done anywhere at any time, but for a great ceremony it is essential that it be staged in the right place at the right time with the right surroundings. Learn how to stage a top-notch ceremony!				
CIA231A	Staging the Ceremony	Corey Painter	09:00 AM	Beckman Hall: Area 11
CIA231B	Staging the Ceremony	Corey Painter	10:00 AM	Beckman Hall: Area 11

Training Session List by Trainer

Section W-4B Conclave 2004
 Schoepe Scout Reservation
 4/30/04 - 05/02/04
 Order of the Arrow, BSA

ID	Session Name	Professor	Time	Location
For every Arrowman the ceremony is the first personal experience they have with our Order. And such, this becomes the finest Arrowman's path in the OA. It should be the goal of all teams to ensure that this hour be the best it can be!				
CIA321D	Ceremonies, the Finest Hour	Cory Richardson	12:00 PM	Old Flags: Area 1
Both sessions required. Youth and their respective advisers will analyze the roles of each other, then come together and compare the end, a better understanding of each other's roles will help to encourage better team relationships between youth and advisers; bring your respective adviser; ADULTS: bring your respective youth.				
CGS132B	Youth vs. Advisers: A Final Understanding	Danny Zimmerman	10:00 AM	Grace Pool: Area 2
CGS132C	Youth vs. Advisers: A Final Understanding	Danny Zimmerman	11:00 AM	Grace Pool: Area 2
Going to Philmont any time soon? Come speak with members of the Philmont Staff Association who will help prepare you for that of a lifetime. Find out what it takes to hike the backcountries of this camp, and learn about upcoming staff opportunities available				
COA261C	Philmont Trek Preparation	Dave Ramos	11:00 AM	Beckman Hall: Area 3
COA261D	Philmont Trek Preparation	Dave Ramos	12:00 PM	Beckman Hall: Area 3
It's nearly impossible to get anything done successfully unless you have a team to work with. Learn the importance of relations of the Arrow and how to use them to your advantage.				
CLP141C	Building the Team	David McElwain	11:00 AM	Grace Pool: Area 4
Just like the Lodge Assistance Program on the Section level, this is a similar program for the Lodge level. This session will enlighten the opportunities there are to help the struggling and even the strong chapters, to get better!				
CLP221D	Chapter Assistance Program	Deanna Westmyer	12:00 PM	Beckman Hall: Area 2
Are you a member of your chapter or lodge key 3? Interested in becoming a part of the team? Come find out what goes on outside chapter meetings and learn the responsibilities of the Key 3.				
CLP181A	The Role of the Key 3	Dennis Underwood	09:00 AM	Beckman Hall: Area 2
Call-Out ceremonies at camporees may be one of the most important aspects of inductions for the Order of the Arrow. Get all the Call-Out's and Unit Election Ceremonies!				
CIA281A	Successful Call-Outs	Devan Koenig	09:00 AM	Grace Pool: Area 3
CIA281B	Successful Call-Outs	Devan Koenig	10:00 AM	Grace Pool: Area 3
Looking at getting involved in ceremonies for the first time? Come get more information on what exactly a ceremony team is and the importance of working together all the way through the end goal: the performance.				
CIA151A	Introduction to Ceremonies	Dianna Slone	09:00 AM	Old Flags: Area 4
CIA151B	Introduction to Ceremonies	Dianna Slone	10:00 AM	Old Flags: Area 4
CIA151C	Introduction to Ceremonies	Dianna Slone	11:00 AM	Old Flags: Area 4
Many scout troops offer 50 or 100-Mile bike treks. In these events not just any bike will do. Come learn about everything from trail bikes to the economical and efficient bikes for the average biker!				
COA111D	Bicycling in Style	Drew Delaney	12:00 PM	Grace Bike Lair
Have you ever wondered how to make an indian headdress? Learn the skills it takes to design and create such magnificent work				
CIA171A	Bonnet Design and Strategy	Ehren Weidenkeller	09:00 AM	Beckman Hall: Area 4
CIA171B	Bonnet Design and Strategy	Ehren Weidenkeller	10:00 AM	Beckman Hall: Area 4
Interested in helping the environment? Learn ways you can help to better preserve our depleting wild lands.				
COA241A	Outdoor Ethics	Eric Benvenuto	09:00 AM	Grace Staff City: Area 2
Building a chapter from the ground up can be hard to do, but not impossible. This session will teach you everything from promoting a chapter, to fund raisers, to running a meeting, to creating a chapter fellowship to be proud of.				
CLP131A	Building a Chapter	Greg Lewis	09:00 AM	Grace Pool: Area 4
CLP131B	Building a Chapter	Greg Lewis	10:00 AM	Grace Pool: Area 4
Have you ever been asked to put on an Interfaith Scout's Own service and you did not know how? Sign up now and learn how to do a successful Interfaith Scout's Own and learn the tricks of the trade in producing non-denominational religious services.				
CGS461C	Interfaith Scout's Own	Greg Lewis	11:00 AM	Camp Anza: Area 1
Global Positioning Satellites are used all over the world. This session will show you the ways to use these devices while hiking in our territory.				
COA411A	GPS Orienteering	Ian Smith	09:00 AM	Grace Handicraft
Do you collect patches or want to start a collection? Learn what it takes to trade with the pros.				
CGS171A	It's All About Patch Trading	Jake Iverson	09:00 AM	Wiatava Lodge: Area 1
CGS171B	It's All About Patch Trading	Jake Iverson	10:00 AM	Wiatava Lodge: Area 1
Are you an Arrowman who is involved in ceremonies, but wishes to improve your performance? Come learn some innovative techniques that will help you to astonish those who you perform for!				
CIA141A	Advanced Ceremonial Performance Techniques	Jeremiah Prough	09:00 AM	Old Flags: Area 3
CIA141B	Advanced Ceremonial Performance Techniques	Jeremiah Prough	10:00 AM	Old Flags: Area 3
CIA141C	Advanced Ceremonial Performance Techniques	Jeremiah Prough	11:00 AM	Old Flags: Area 3
Would you like to make a dance stick? Come learn how to make this unique Native American craft. If you did not make one at NO, miss out on this great opportunity!				
CIA191A	Native American Crafts	Jimmy Ramirez Jr.	09:00 AM	Grace Scout Skills

Training Session List by Trainer

Section W-4B Conclave 2004
 Schoepe Scout Reservation
 4/30/04 - 05/02/04
 Order of the Arrow, BSA

ID	Session Name	Professor	Time	Location
Would you like to make a dance stick? Come learn how to make this unique Native American craft. If you did not make one at NO, miss out on this great opportunity!				
CIA191B	Native American Crafts	Jimmy Ramirez Jr.	10:00 AM	Grace Scout Skills
CIA191C	Native American Crafts	Jimmy Ramirez Jr.	11:00 AM	Grace Scout Skills
Any experienced ceremonialist knows how important it is to apply these principles to his overall performance. Learn the basis to certain things happen at the Ordeal, and how it applies to ceremonies, as well.				
CIA261D	Tying the Ten Induction Principles Together	Joe Maresh	12:00 PM	Grace Pool: Area 4
Have you ever watched a ceremony and thought to yourself how you would love to have all the props and costumes they have? I significance of every prop used in the ceremonies, and common ways to make them.				
CIA131A	Ceremony Props and Costumes	Jonathan Schweitzer	09:00 AM	Beckman Hall: Area 6
CIA131B	Ceremony Props and Costumes	Jonathan Schweitzer	10:00 AM	Beckman Hall: Area 6
New Ordeal member? Don't know exactly what the OA is or does? Sign up for this session and have fun while learning all there about the Order of the Arrow!				
CNA141A	OA in Perspective	Jorge Delgadillo	09:00 AM	Beckman Hall: Area 9
CNA141B	OA in Perspective	Jorge Delgadillo	10:00 AM	Beckman Hall: Area 9
CNA141D	OA in Perspective	Jorge Delgadillo	12:00 PM	Beckman Hall: Area 9
Are you an Ordeal member wanting to learn more about the order? Do you want to know more about your Ordeal? Sign up and to the new National Jump Start Program on the national web-site.				
CNA161C	Jump Start	Joseph Schweitzer	11:00 AM	Beckman Hall: Area 5
CNA161D	Jump Start	Joseph Schweitzer	12:00 PM	Beckman Hall: Area 5
This session will explore ways to become a more effective adviser. This will be accomplished through exploration of the roles of advisers in the Order, ways to improve personal skills as advisers, how to develop and utilize an advising team in the lodge, and assists with the transition from youth to adult. The session is geared toward older youth (age 19-20) who are about to become a in the Order, or advisers who are looking to improve adult turnover rates.				
CGS121A	How to Become a Successful Adviser	Ken Knapp	09:00 AM	Grace Pool: Area 2
CGS121D	How to Become a Successful Adviser	Ken Knapp	12:00 PM	Grace Pool: Area 2
Like any good performers a coach is essential to the ceremony process. A coach is a mentor to all ceremonialists and should know of the trade. Come to this session and learn how to best coach a team of young Arrowmen to success in ceremonies.				
CIA441C	Ceremony Team Coaching	Kevin Hansen	11:00 AM	Wiatava Lodge: Area 1
CIA441D	Ceremony Team Coaching	Kevin Hansen	12:00 PM	Wiatava Lodge: Area 1
Dutch oven cooking is an old-time classic enjoyed by many scout troops. In this session you can get some great ideas for adventurous delicious recipes for everyone from the beginner to the advanced Dutch Oven Chef! (And taste test too!)				
COA121B	Dutch Oven Cooking	Marie Elliott	10:00 AM	Beckman Hall: Area 7
COA121D	Dutch Oven Cooking	Marie Elliott	12:00 PM	Beckman Hall: Area 7
Have you ever wondered how ceremonialists create such detailed beadwork? This class will teach you all there is to know in creating and mastering this fine art.				
CIA211B	The Fundamentals of Beadwork	Marie Maresh	10:00 AM	Grace Handicraft
CIA211C	The Fundamentals of Beadwork	Marie Maresh	11:00 AM	Grace Handicraft
CIA211D	The Fundamentals of Beadwork	Marie Maresh	12:00 PM	Grace Handicraft
This session is reserved for Arrowmen within the Section that are assisting with Machquigen University Training or are serving as staff that have other obligations and committees to attend to during the training time. All qualifying members must have the approval of the Section Chief and other key officials of the conference management staff.				
STAFF-A	Section Officer Service Corps	Michael Gollner	09:00 AM	Unassigned
This afternoon luncheon will be a social event for Arrowmen to meet members of the Section Council of Chiefs, the National Ordeal Committee, the Region Committee and the 2004 Western Region Chief! The event will also entail a personalized speech from the Section Chief and Region Chief. This is by invitation only! Invitations will be distributed by Lodge Chiefs and members of the Council Committee.				
CNA101E	Very Important Arrowman (VIA) Luncheon	Michael Gollner	1:00 PM	Beckman Hall: Area 1
This session is reserved for Arrowmen within the Section that are assisting with Machquigen University Training or are serving as staff that have other obligations and committees to attend to during the training time. All qualifying members must have the approval of the Section Chief and other key officials of the conference management staff.				
STAFF-B	Section Officer Service Corps	Michael Gollner	10:00 AM	Unassigned
STAFF-C	Section Officer Service Corps	Michael Gollner	11:00 AM	Unassigned
So you want to be an OA officer? This course will show you the way to get there from Chapter all the way to National! You will learn everything from the responsibilities of office to the tips and tricks to getting elected. Come have fun learning the way to success in the offices of the OA! Required for youth running for section office!				
CGS161C	So, You Want to Be a Section Officer?	Michael Gollner	11:00 AM	Grace Staff City: Area 1

Training Session List by Trainer

Section W-4B Conclave 2004
 Schoepe Scout Reservation
 4/30/04 - 05/02/04
 Order of the Arrow, BSA

ID	Session Name	Professor	Time	Location
This session is reserved for Arrowmen within the Section that are assisting with Machquigen University Training or are serving staff that have other obligations and committees to attend to during the training time. All qualifying members must have the approval of the Section Chief and other key officials of the conference management staff.				
STAFF-D	Section Officer Service Corps	Michael Gollner	12:00 PM	Unassigned
Looking to get involved in your chapter dance team? Come get more information on what it takes to dance like a pro.				
CIA221A	The Nuts and Bolts of Dancing	Nathan Hoffman	09:00 AM	Old Flags: Area 1
CIA221B	The Nuts and Bolts of Dancing	Nathan Hoffman	10:00 AM	Old Flags: Area 1
CIA221C	The Nuts and Bolts of Dancing	Nathan Hoffman	11:00 AM	Old Flags: Area 1
Have you ever wanted to learn proper drumming etiquette? Well now is your chance - come learn all that it takes to keep a beat a put on a top-notch performance.				
CIA271B	Introduction to Pow Wow Drumming	Pete Mandrey	10:00 AM	Old Flags: Area 2
CIA271C	Introduction to Pow Wow Drumming	Pete Mandrey	11:00 AM	Old Flags: Area 2
CIA271D	Introduction to Pow Wow Drumming	Pete Mandrey	12:00 PM	Old Flags: Area 2
Are you determined to put together a camping guide for your council? Do you wish to learn how to utilize the resources of an experienced camper? If that is the case, sign-up for COA251C!				
COA251C	The Where to Go Camping Guide	Richard Hill	11:00 AM	Beckman Hall: Area 11
Are you ready to prove to your parents that you really know how to camp! If so then gather your friends and sign up for HA in the next few days. This experience what real camping is all about. Discover the "adventure" side of you and learn what it takes to plan the adventure of a lifetime.				
COA231B	Planning a High Adventure Trip	Scott Beckett	10:00 AM	Grace Staff City: Area 2
COA231C	Planning a High Adventure Trip	Scott Beckett	11:00 AM	Grace Staff City: Area 2
COA231D	Planning a High Adventure Trip	Scott Beckett	12:00 PM	Grace Staff City: Area 2
This session is designed to give knowledgeable information to those youth Arrowmen ages 15 to 20 who are interested in attending the Order of the Arrow's high adventure programs that are in search of a service rendering outdoor experience.				
COA131A	High Adventure in the OA	Scott Ramos	09:00 AM	Camp Anza: Area 2
COA131B	High Adventure in the OA	Scott Ramos	10:00 AM	Camp Anza: Area 2
Have you ever wanted to canoe through the Boundary Waters of Canada? Come listen to stories from other Arrowmen that experience nature at its best at the National OA Wilderness Voyage. See pictures and learn how this National OA Program can change your life.				
COA461A	Northern Tier Voyage Preparation	Sean Teegarden	09:00 AM	Beckman Hall: Area 3
COA461B	Northern Tier Voyage Preparation	Sean Teegarden	10:00 AM	Beckman Hall: Area 3
This session will help participants to more fully understand the honors and principles of the Vigil Honor. You must be Vigil to attend.				
CIA471A	Staging the Vigil	Stan Bernhart	09:00 AM	Grace Staff City: Area 1
Every ceremonialist interprets his part slightly different. Discover other points of view on the actions each character in a group drama format and how each of those interpretations works to improve the candidate's experience.				
CIA251C	Interpretation Affects Performance	Stefan Gogosha	11:00 AM	Wiatava Lodge: Area 2
CIA251D	Interpretation Affects Performance	Stefan Gogosha	12:00 PM	Wiatava Lodge: Area 2
Get a sneak peak at the 2003 - 2007 National Strategic Plan. Find out the direction the OA will be going over the next five years.				
CLP231C	The National OA Strategic Plan	Steve Bradley	11:00 AM	Beckman Hall: Area 4
CLP231D	The National OA Strategic Plan	Steve Bradley	12:00 PM	Beckman Hall: Area 4
Learn what it takes to be an adviser and understand your role in our order. The goal of this session is to teach adults how to reach youth and understand the differences between advisers and advisors.				
CLP271C	The Adult Role (Coaching Your Youth)	Steve Rosen	11:00 AM	Beckman Hall: Area 9
The goal of this session is to develop skills in delivering a quality camp promotion presentation. See what it takes to "win big" with your camp!				
CGS151A	Camping Promotion Visitations	Tim Elliott	09:00 AM	Wiatava Lodge: Area 2
Interested in teaching sessions at the lodge level? This course will help to advance your skill, while teaching you how to produce quality trainings within your lodge.				
CLP144A	Train the Trainer	Tim Malaney	09:00 AM	Beckman Hall: Area 1
CLP144B	Train the Trainer	Tim Malaney	10:00 AM	Beckman Hall: Area 1
So now you're a member of the OA. What is there to do? Actually, there's a whole ton of fun opportunities now open to you. Come learn about events, activities, and everything you ever wanted to know. Something for everyone!				
CNA121A	I'm Ordeal -- Now What?	Tim Staples	09:00 AM	Beckman Hall: Area 8
CNA121B	I'm Ordeal -- Now What?	Tim Staples	10:00 AM	Beckman Hall: Area 8
Have you ever had a question about why the OA does something we do? Have you ever had a question for a National Officer? Come ask a national officer and ask him anything you've ever wanted to know.				
CNA131D	Meet the Chief	Tim Wallace	12:00 PM	Grace Staff City: Area 1